

Gardens in Bloom 2019 Application Guide

Overview:

The Comox Valley Horticultural Society (CVHS) Gardens in Bloom program provides funding to assist local organizations to develop, share, expand or inspire horticultural activities in the Comox Valley. Grant Application forms can be completed on line on our website (www.comoxvalleyhortsociety.ca) or may be printed off and mailed to: P.O. Box 3443, Station Main, Courtenay, BC. V9N 5N5.

Time Lines:

- Application submission deadline is March 7, 2020
- After review of eligible applications, funding decisions will be made and all applicants will be notified by March 22, 2020.
- Grant recipients, or their representatives, are invited to attend the CVHS March 23, 2020 meeting to accept their cheques.
- Project completion deadline is February 28, 2021.

Eligible Participants:

- Non-Profit organizations
 - Community groups
 - Schools
 - Churches
- (Commercial operations and members of the Gardens in Bloom Funding Committee are not eligible to apply)

Eligible Projects:

(may include but not limited to)

- Community Garden development
- Workshops, Courses, How-To demonstrations
- Therapeutic gardens
- Mentoring programs
- Group education and awareness activities
- Community enhancement

Evaluation Criteria:

All grant applications will be initially screened for the following Mandatory Selection criteria:

- The completed Grant Application Form and supporting documentation have been submitted on or before the February 29, 2020 deadline
- The Applicant, Project and Anticipated Costs are all eligible as defined in this Guide.

The Evaluation Process will rate how each project measures up to the following OBJECTIVES:

- To increase engagement in local gardening;
- To increase gardening knowledge and skills;
- To increase the awareness of health and economic benefits of gardening
- To increase the awareness of ecological and environmental impact of gardening
- To provide individual or group gardening educational opportunities
- To utilize or expand on existing community resources and initiatives.

Costs:

Eligible Costs	Ineligible Costs
<ul style="list-style-type: none">• Hiring or subcontracting garden experts	<ul style="list-style-type: none">• Financing charges, Bank fees. Loan payments
<ul style="list-style-type: none">• Communication and promotional expenses	<ul style="list-style-type: none">• Legal fees, Property Taxes
<ul style="list-style-type: none">• Materials and supplies	<ul style="list-style-type: none">• Gifts, Incentives, Permits or Approvals
<ul style="list-style-type: none">• Workshop/ Course costs	<ul style="list-style-type: none">• Expenses incurred before March 23, 2020 or projected for post completion deadline of February 28, 2021
<ul style="list-style-type: none">• Speaker fees	
<ul style="list-style-type: none">• Venue or equipment rentals	

Reporting:

Grant recipients will be required to submit a final assessment report, including photographs if applicable, upon completion of their approved project, by February 28, 2021. Contact the Gardens in Bloom Chair

at info@comoxvalleyhortsociety.ca, with Gardens in Bloom in the subject line. Grant recipients will be

required to sign a Letter of Understanding, of funding terms and conditions.